

**Agenda**  
**BIGGS UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**BOARD ROOM – 300 B Street**  
**June 5, 2012**  
**6:00 p.m. Closed Session**  
**7:15 p.m. Estimated Open Session**

**Board of Trustees Goals**

- ❖ To develop strategies and instructional delivery systems to ensure that all second language students receive appropriate instructional programs to meet their needs to ensure their opportunities to attain grade level expectancies.
- ❖ Consistent analysis of assessment data will be used to guide program instruction and identify areas in need of staff development.
- ❖ Administrative/teacher training and coaching in lesson design to improve instructional strategies and provide instructional support in order to facilitate students' ability to pass the high school exit exam.
- ❖ A continual process of K-12 students setting career goals correlated to their academic goals.
- ❖ Continued planning and budget reflection in regards to maintenance of existing facilities, as well as the building of new ones.
- ❖ To correlate the annual budget with the available resources to meet district goals.

**OPEN SESSION**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
  
- 5. APPROVAL OF MINUTES** \* (Attached to Agenda)

A. May 2, 2012

**CLOSED SESSION**

1. Conference With Legal Counsel: Anticipated Litigation 1 potential claim; Pursuant to Government Code Section 54956.9
2. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
3. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
4. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

If Closed Session is not completed before 7:15 p.m., it will resume immediately following the open session/regular meeting.

**RECONVENE TO OPEN SESSION**

- 1. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**
  
- 2. PARENT ASSOCIATIONS REPORTS**
  
- 3. CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS**
  
- 4. SPECIAL RECOGNITION**  
  
A. Sharen L. Lindberg
  
- 5. SPECIAL REPORT**  
  
Mike Felkins will give the Board an update on the School Farm.
  
- 6. PUBLIC COMMENT**

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3-5 minutes and 20 minutes each subject matter.

**7. REPORTS (Pursuant to the Brown Act: Gov. Code 854950 et.seq. - Reports are limited to announcements or brief descriptions of individual activities)**

- A. SUPERINTENDENT'S REPORT:  
HIGH SCHOOL AND CDS PRINCIPAL'S REPORT:
- B. ELEMENTARY SCHOOL PRINCIPAL'S REPORT:
- C. M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:
- D. BOARD MEMBER REPORTS:

**8. CONSENT AGENDA \* (Loose)**

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Approve Purchase Orders and Vendor Warrants
- B. Interdistrict Agreement Request(s) for the 2012/2013 school year

**9. ACTION ITEMS**

- A. Adopt Resolution 2011/2012 # 15 - Ordering the Layoff of Certificated Employees \* P 1 (see 10. D. for attachment)

This is the final resolution in the layoff process. The Superintendent recommends adoption.

- B. Adopt Board Policy - 5131.2; Bullying \* P 2

We are waiving the first reading of this policy to fill a mandate with E-Rate funding. The Superintendent recommends adoption.

- C. Remove Board Policy (BP) 4117.11 and 4317.11 – Preretirement Part-time Employment (Reduced Workload) \* P 7

The Superintendent recommends that the Board remove BP 4117.11 and 4317.11 from the Board Policies.

- D. Adopt BP 6170.1 – Instruction – Transitional Kindergarten \* 9

The Board received this policy for first reading on May 2, 2012. The Superintendent recommends adoption.

- E. Approve 2012 Layoff Agreement with employee numbers 06900122 and 06900177 \* P 14

This item is self-explanatory. The Superintendent recommends approval.

- F. Deny Claim Against the District from Onofre and Alicia Farfan \* P 18

- G. Approve Perkins Grant Management System (PGMS) \* P 19

This is an annual application for funding of the Career Technical Classes. Currently the Agriculture classes meet the grant requirements and are funded. The grant assists in meeting the 'match' required for the CDE Ag incentive grant. The Superintendent recommends approval.

- H. Approve Declaration of need for Fully Qualified Educators \* P 32

This action allows the District to assign teachers out of their credential subject matter if absolutely necessary. The Superintendent recommends approval.

## **10. PERSONNEL ACTION**

- A. Approve Election of the following Coach and Stipend Positions for 2012-2013:
  - 1) Mike Shadd as Head J.V. Football
  - 2) Brian Harrison as Assistant Varsity Football
  - 3) Brian Roles as Assistant J.V. Football
  - 4) Mike Pena as ½ Assistant Athletic Director
  - 5) Winzona Rothchild as ½ Assistant Athletic Director
  - 6) Scott Gates as BHS Student Study Team
  - 7) Cadie Honan as BHS Site Testing Coordinator
  - 8) Michele Roles as Cheerleader Advisor
  - 9) Greg Kitchen as Head Varsity Boys Basketball
  - 10) Geri Clayton as CSF Advisor
  - 11) Liz Mabray as Head Volleyball
  
- B. Approve Election of Favian Paredes Luquin as Substitute Light Maintenance/Custodian/Groundsman
  
- C. Approve Election of Madeline Walton as Lifeguard
  
- D. Approve Election of Linda Ibarra as Substitute Cook and Light Maintenance/Custodian/Grounds
  
- E. Approve Election of Veronica Azevedo as Substitute: Instructional Aide, Clerk, Cook, and Light Maintenance/Custodian/Grounds
  
- F. Approve Election of the following Substitute Teachers: Maura Schapper and David Morrison
  
- G. Approve Election of Diane Crawford as Library Clerk at BES (3 hours) and Instructional Aide (3 hours)
  
- H. Approve Election of Misty Vargas as Short-term Part-time Summer Light Maintenance/Custodian/Grounds
  
- I. Approve Election of Greg Kitchen as English Summer School Teacher
  
- J. Approve Election of Elizabeth Cardenas as Part-time (.50 FTE) Foreign language Teacher for Spanish Program at BHS
  
- K. Accept Resignation from Stacy Doughman as Elementary Principal \* P 35
  
- L. Accept Resignation from Chris Hull as Special Education Teacher \* P 36
  
- M. Accept Resignation from Lynn DeArmond as High School Teacher
  
- N. Approve Resignation from Diane Crawford as Instructional Aide \* P 37
  
- O. Accept Resignation from Janelle Callaway as Office Clerk/Attendance \* P 38

## **11. INFORMATION ITEMS**

- A. The next special Board meeting will be June 27, 2012 at 6:00 p.m.
  
- B. First Reading of Updated Board Policy: \* P 39
  - 1) Board Policy 4030 – Nondiscrimination in Employment
  - 2) Board Policy 4312.1 - Contracts

## **12. FUTURE ITEMS FOR DISCUSSION**

## **13. ADJOURNMENT**

Notice to the Public: Please contact the Superintendent's Office at 868-1281 ext. 250 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.